

Adobe Photoshop FAQ

Frequently Asked Questions
www.jesusdedios.com/artclass

Digital Imaging
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How Do I Undo/Redo?

A = To Undo press: **Ctrl + Alt + Z**. To Redo press: **Ctrl + Shift + Z**.

How do I Deselect an area (that was created with the Lasso/Marquee/Magic Wand etc)?

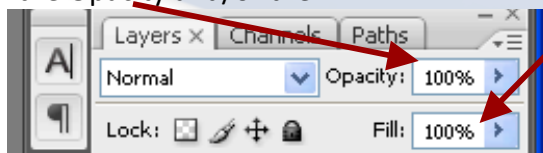
A = Press: **Ctrl + D**.

How do I add/subtract from a selection (that was created with the Lasso/Marquee/Magic Wand etc)?

A = Press: **Shift** to add, press: **Alt** to subtract?

How can I add Transparency to my layer?

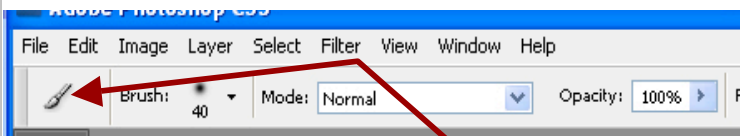
A = Select the desired layer. On the layers panel change the Opacity and/or the Fill.



My layers and other panels are missing, how can bring them back?

A = Go to: Window > Workspace > Reset Essentials.

My tool (e.i. brush, eraser, etc) is not working properly, how can I reset it?



A = Right-Click on the active tool icon located on options area > Reset all Tools, Click **OK** to confirm.

How can I resize an object/layer?

A = Select the layer you want to resize & press **Ctrl + T**. (Press **Shift** as you resize from a corner point).

I try to add color and everything comes out gray, how can I change that?

A = Go to: Image > Mode > RGB Color.

How do I apply effects to my layer?



A = Click on the **Fx** icon located at the bottom of the layers panel (bottom-right corner of screen).

How do I apply a filter effects to my image/object?

A = Select the image/layer & go to: Filter > Filter Gallery. Once in the gallery select an effect & click **OK**.

How do I turn On/Off rulers?

A = Press: **Ctrl + R**.

How do I resize or change my Brushes?

A = With the Brush tool selected **Right-Click** anywhere on your document. You'll see the options there.

How can I make or delete layers?

A = Click on the Create New Layer icon to add, & Trash icon to delete (select layer first).



How do I duplicate a layer?

A = Right-Click on the layer (name) > Duplicate Layer.

How do I link (group) layers together?

A = Select all desired layers (by pressing shift), **Right-Click** on one of them > Link Layers.

How do I edit my Text (change size, color, font etc)?

Double-Click on the layer's T icon (to enter editable mode) & make the necessary changes (text options are along the top).



How do I rotate/Create Warped Text (Twist/Arc etc)?

A = Enter text editable mode. Click on T icon (located within the top options) > Select a Style & click **OK**. To rotate press: **Ctrl** & rotate from corner.



How can I copy a color from the stage and how do I save that new Color?

A = Grab the Eyedropper Tool & click on any color you want to copy or sample from. Click on the Create new swatch icon located in the Swatches panel to name & save it. (to save a Style; create it and save it in the Styles panel).



What are some useful shortcuts in Photoshop?

A = Press: **[]** to resize brushes • **Ctrl + +** to zoom in & out • **V** to get the Move Tool • **Ctrl + S** to save doc. • As you move an item press **Alt** to duplicate it.